

GUYANA WATER INC.

JOB DESCRIPTION

Job Number: OPS - 016

Job Title: Craftsman I

Location: Regions

Department: Operations

Reports to: Production/Distribution Supervisor

Supervises: No supervisory responsibilities

Purpose: To provide for the installation, repair and maintenance of the water transmission and distribution network.

MAIN DUTIES AND RESPONSIBILITIES:

- To install water mains, including valves, water meters, hydrants, etc in accordance with specifications and technical standard practice.
- To repair or replace water mains, valves hydrants, and water meters to maintain the transmission and distribution network.
- To excavate and back fill trenches and effect site restoration on the completion of installation or repair jobs.
- To operate valves to regulate the flow of water to specified areas as directed.
- To carryout periodic inspections to the transmission and distribution network to check for leaks, root invasions, etc. and takes appropriate corrective action.
- To prepare requisition for materials and tools needed to complete jobs. Ensures that all materials and tools are accounted for.

- To load and off-load, tools and materials for transportation to and from work sites.
- To observe all safety and health procedures in the performance of assigned tasks to ensure the safety of colleagues and members of the public.
- To make written and oral reports on jobs completed and in progress as required.
- To perform other related duties and responsibilities consistent with the purpose and level of the post.

QUALIFICATIONS AND EXPERIENCE

- Craft Certificate in Plumbing.
- Three (3) years experience in maintaining water distribution system.